

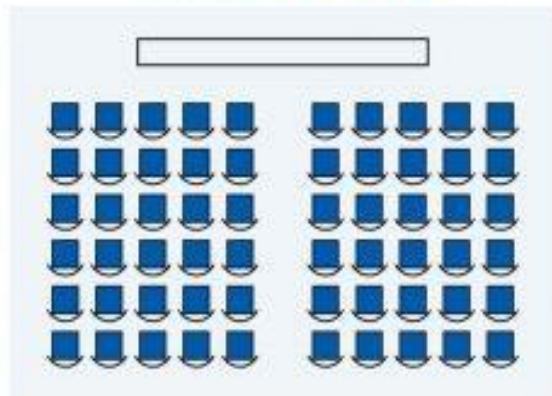
# Banquet Fact-Sheet



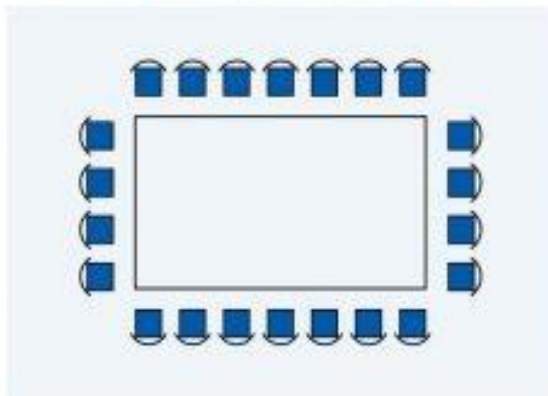
Citadel Hotels and Convention by Vinnca

# BANQUET STYLE SETUPS

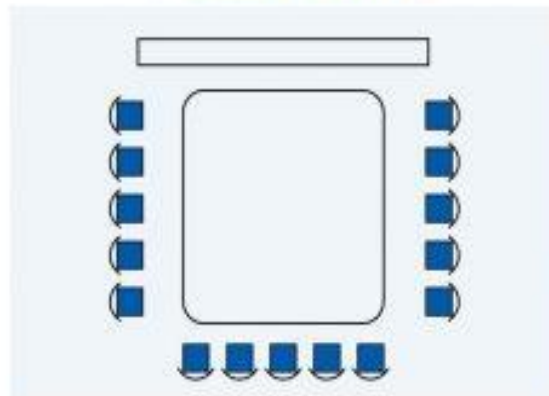
THEATRE STYLE



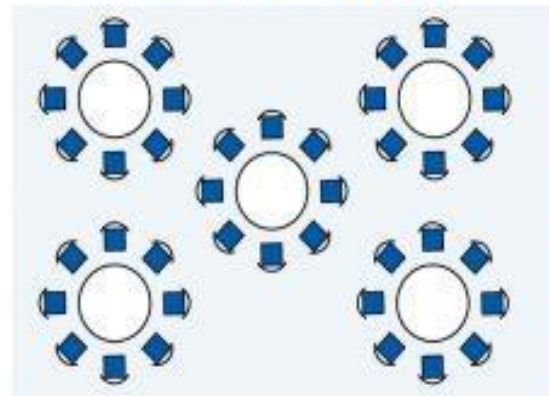
BOARDROOM STYLE



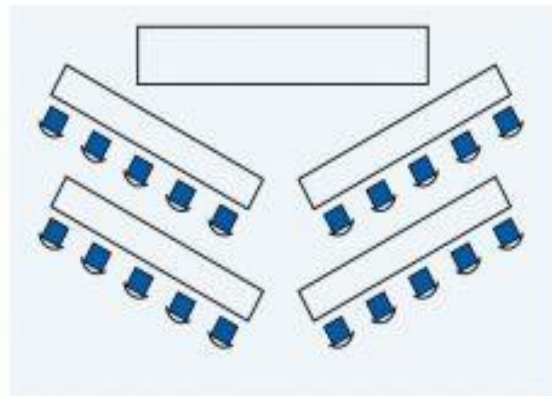
U-SHAPE STYLE



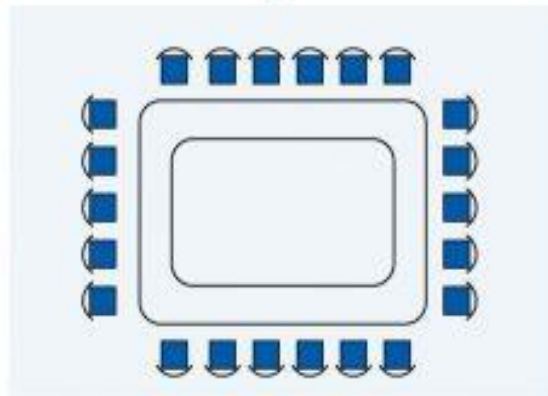
WEDDING STYLE



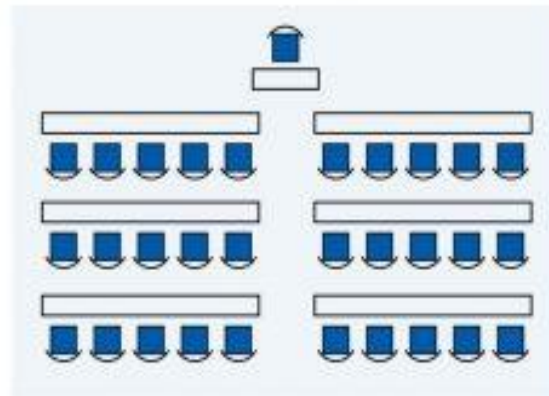
HERRINGBONE STYLE



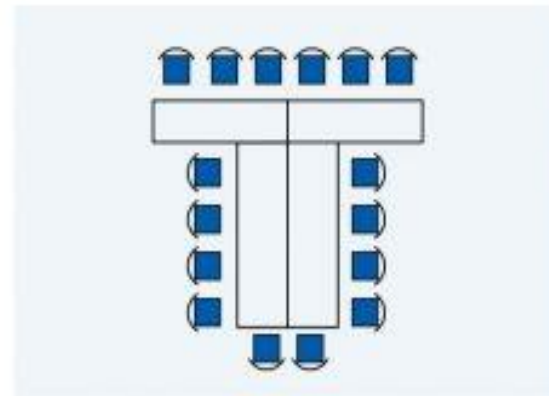
HOLLOW SQUARE STYLE



CLASSROOM STYLE



T-SHAPE STYLE



# Space Calculation For Banquet & Meeting Rooms

VENUE NAME	SIZE DIMENSION (SQFT)	TOT SQ.FT	HEIGHT FT	CLASS ROOM	U-SHAPE	DOUBLE U-SHAPE ROOM	ROUND TABLE	THEATER STYLE
Ball-Room - I	40 X 90	3600	14	80-100	50-60	70-80	60-70	125-150
Ball-Room - II	60 X60	3600	9	60-70	40-50	60-70	50-60	80-100
Board Room	35 X 15	525	10	15-20	13-15	0	13-15	15-20
Convention Hall	195 X 185	36100	30	600-700	400-500	450-550	750-850	1800-2000
Terrace Garden	20 X 400	8000	0	0	0	0	60-70	125-150

Following Business events are organized :

1. Wedding receptions
2. Cocktail Dinner
3. Conference
4. Meetings
5. Baby Shower
6. Exhibitions
7. Post Midnight Wedding
8. Birthday
9. Interviews
10. Engagement
11. Sales Meetings
12. Training Events
13. Award Functions
14. Fashion Show
15. Indoor Games

Value Added Service :

Karaoke with 2 singer  
Barman / Juggler  
Band / DJ & Lights  
Projection Screen / Slide Changer  
LCD Projector with Screen  
Laptop  
Mike & PA System  
Balloon Decoration  
Games Host / Magic Show  
Tattoo Painting  
Caricature  
Balloon Sculpting  
Flip Chart / White Board  
Conference pad & Pen  
Wireless Broadband Connectivity

## All Business is accepted on the following Terms & Conditions

1. Bookings can be confirmed only on payment of non-refundable .
  2. The token amount is not adjustable against any preponement or postponement of the function.
  3. Payment in full for guaranteed number of persons is to be made Seven days before the function and the and the balance , if any in cash or card immediately before the function.
  4. We commit to serve only 15% above the guaranteed persons. Beyond that, as per menu items availability and time taken for preparation. We will serve the extra persons at an additional surcharge of 20 % on the published rates.
  5. Bookings done with full payment for guaranteed persons are not subject to price revision.
  6. Food / drinks served to be consumed in the hall only.
  7. The host & guest are responsible for their invitees, valuables etc.
  8. Breakage / damages caused to the hotel property is the sole responsibility of the host.
  9. No refund / discount is admissible in the unlikely event of breakdown of any equipment / services.
  10. Valet parking available ( at your own risk ).
  11. Music, PA System and decorative lights will be operative only up to 22.30 hrs.
  12. Rights of admission reserved.
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- ❖ GST as applicable / We levy no service charge.
  - ❖ Liquor license mandatory required 5 working days.
  - ❖ PPL / Any other license if applicable is mandatory.
  - ❖ Food is served along with packaged drinking water.

**Thank-You**